

Office Structure:

District Attorney Jack Stollsteimer

11 Deputy District Attorneys
35 Assistant District Attorneys
40 Support Staff

Units:

Arraignments
Auto Theft and Insurance Fraud
District Court
Diversionary Programs
Economic Crimes
Environmental Crimes
Gun Violence Task Force
Juvenile Division
Law and Appeals
Narcotics and Organized Crime
Special Investigations
Special Victims
Trial Teams

Criminal Investigation Division

Chief James Nolan

41 Detectives
10 Analysts/Technicians
5 Support Staff

For CID internship opportunities, please email
Chief Nolan at NolanJ@co.delaware.pa.us

Mission Statement:

The mission of the Delaware County District Attorney's Office is to protect our diverse community through the fair and ethical pursuit of justice, to safeguard the rights of the victims of crime, and the rights and reputations of the innocent. We will accomplish our mission by vigorously and professionally prosecuting those who violate our laws and by working cooperatively with law enforcement and community leaders to improve Delaware County.

The Delaware County Office of the District Attorney



Internship and Hiring Opportunities

Delaware County Courthouse
201 West Front Street
Media, PA 19063
Front Office: 610-891-4161

Office Hours:
Monday — Friday
8:30 AM — 4:30 PM
Closed on federal holidays.

The Internship Program runs every semester. While Fall and Spring are typically part-time programs to accommodate school schedules, the Summer Program is considered a full-time position. Students ranging from college through law school are welcome to apply. Shadowing opportunities are available to high school students.

Interns are given the opportunity to see the inner-workings of a prosecutor's office. At the end of their internship, interns should have an understanding of what happens between the courtroom and office as well as the life of a case and the work that goes into it. They will also learn that no two cases are alike and there is no such thing as a typical day. Assignments can include: investigative and criminal analysis, policy research, writing legal documents, and assisting with court proceedings, evidentiary research as well as witness interviews and preparation.

Certified Legal Interns (CLIs) are law students who meet their school's requirements and qualify for a certification to practice under a supervising attorney. Following classroom-style training and court observation, CLIs are sent to District Courts throughout the County to litigate on behalf of the Commonwealth at the Preliminary Hearing level; this includes preparing cases with any police officers, witnesses, and/or victims. As CLIs establish themselves, they have the opportunity to be in Common Pleas Court. Additional assignments are available in specialized work, such as Special Victims and Gun Violence, to those who seek them out.

Our goal is to reinforce the budding careers of our interns no matter their path. We do our best to cater to special interests and to help them meet their goals within the office and even externally, whenever possible.

The Path of a Prosecutor starts in the District Court Unit where they gain litigation experience and become familiar with Pennsylvania criminal law. From there, they move on to our Trial Team handling pre-trial conferences, motions, trials, etc.

Our office practices a hybrid version of vertical prosecution wherein serious cases stay with same prosecutor from District Court through Common Pleas. Cases like fatal shootings and Special Victims cases are specially assigned during the investigation phase and will remain with the assigned prosecutor through trial and sentencing. Appeals are handled by the Law and Appeals Unit.

Candidates for any prosecutor position must be admitted to the bar in PA. Previous legal experience, while not required, is preferred; examples include internships, clerkships, and civil litigation.

An ideal candidate:

- Recognizes the importance of a team working towards the same goal
- Manages time well
- Is able to adapt to new challenges and think on their feet
- Recognizes their mistakes and learns from them; pursues knowledge and experience necessary to exercise good judgment in every case



Jack Stollsteimer
District Attorney of Delaware County

Administrative support positions are vital to the life of the office. They help prosecutors manage their court lists and files; they ensure that ADAs are prepared for court and everything in-between. Positions include: trial team technician/secretary, coordinators, and paralegals. To inquire about open positions, reach out to Jennifer Perry via email at PerryJ@co.delaware.pa.us

Interview Process

*We interview on a rolling basis.**

*summer undergraduate applications are open from January 1 - April 15.

1. Submit a letter of interest and resume to Theresa Nguyen to NguyenT@co.delaware.pa.us

2. Receive confirmation and invitation to interview.

3. Candidates should expect an answer within two weeks from their interview date unless otherwise stated.

For more information, visit <https://delcoda.com/careers>